

# GRANADA SANITARY DISTRICT

## OF SAN MATEO COUNTY

504 Avenue Alhambra, Suite 202 ~ P.O. Box 335 ~ El Granada, California 94018  
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### AGENDA

## BOARD OF DIRECTORS REGULAR SPECIAL MEETING AugustSeptember 11936, 2004, 7:309:15 p.m.

*The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date or to table items indefinitely.*

**CALL MEETING TO ORDER** District Office, 504 Ave. Alhambra, #202, El Granada

<b><u>ROLL CALL</u></b>	Directors:	President:	Shawn McGraw
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Matthew Clark
		Board Member:	Ric Lohman
	Staff:	General Manager:	Chuck Duffy
	Administrator:	Delia Comito	
		Legal Counsel:	Jonathan Wittwer

### **PLEDGE OF ALLEGIANCE**

### **GENERAL PUBLIC PARTICIPATION**

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

### **ACTION AGENDA**

1. **Consideration of soliciting engineering proposal(s) for preparation of ing an Inflow & Infiltration Metering and Monitoring Program and Reportan Ordinance Re-adopting the Granada Sanitary District Ordinance Code and Secondary Codes and authorize publication of Notice of Public Hearing to adopt those codes by reference to be the Granada Sanitary District Code..of the District's position regarding the County of San Mateo Parks and Rec Task Force Report and recommendation which will be considered by the Board of Supervisors at their September 14 meeting.**

**Recommendation:** Approve soliciting the sending out the Request for Pproposal(s).To be made by the Board.

- X2. **Resolution Amending Granada Sanitary District Conflict of Interest Code Designating General Manager as Filing Officer for Statement of Economic**

**Interest Forms (Form 700) Filed Pursuant to Government Code Section 87500  
Consideration of Medio Creek Sewer Line Crossing and Capital Improvement  
Projectment  
Project.**

**Recommendation:** Approve the resolutionTo be made by the Board.

- X. Consideration and Adoption of Negative Declaration for GSD Reorganization into a Community Services District and possible action on related matters – or Consideration of Environmental Impact Report for GSD Reorg. Into CSD(?)**

**Recommendation:** To be made by the Board.

- X3. Consideration of a Resolution Amending and Restating Resolution No. 840, as previously amended, a Resolution Adopting Administrative Procedures to Determine Requests for Transactions in and for Relief from Noncontingent Assessments.**

**Recommendation:** Approve the Resolution.

- 1. Consideration of a Resolution Amending and Restating Resolution No. 840, as previously amended, a Resolution Adopting Administrative Procedures to Determine Requests for Transactions in and for Relief from Noncontingent Assessments.**

**Recommendation:** Approve the Resolution.

- 4X. Consideration of a Resolution Ordering the Making of Amended Assessments.**

**Recommendation:** Approve the Resolution.

- 5. Consideration of athe County of San Mateo Midcoast Park and Recreation Task Force Final Report and potential response to the CountyParks Task Force Report.**

**Recommendation:** To be made by the Board.

- 6. Consideration of whether to send a representative and/or a letter to the September 22, 2004 Meeting of the San Mateo County Planning Commission regarding the LCP Update process to express the position of the Granada Sanitary District and submit the August 2004 Carollo Report on Wet Weather Overflows.**

**Recommendation:** To be made by the Board.

- 2. Consideration of an Interim Ordinance Prohibiting the Acceptance and/or Processing and/or Approval of Applications for Sewer Connection Permits for Residential Use in the Community Open Space and Conservation Zoning District Pending Certification of the Local Coastal Program and Preparation of a Plan for Addressing Wet Weather Flow**

**Recommendation:** To be made by the Board.

**3X. Consideration of of an Ordinance Re-adopting of the Granada Sanitary District Ordinance Code and Secondary Codes and authorize publication of Notice of Public Hearing for September 16, 2004 Granada Sanitary District Regular Meeting to adopt those codes by reference to be the Granada Sanitary District Code.**

**Recommendation:** Conduct first reading and authorize publication of notice  
Approve the Ordinance.

**CONSENT AGENDA**

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

- 467. Approval of Special Meeting minutes for July 15August 19, 2004.**
- 875. Approval of Regular Meeting minutes for August 19July 15, 2004.**
- 986. Approval of AugustSeptember 2004 wWarrants totaling \$95,282.33  
\_\_\_\_\_ (#164387 -#1716 #).**
- 1097. Approval of Administrative Costs Fund distribution #132 for totaling  
\_\_\_\_\_ \$9,076.38.**
- 1108. Approval of Junely 2004 Financial Statements.**
- 12. Ratify Assessment District Ad Hoc Committee creation and appointments:  
Directors Lohman and Woren.**
- 13. Ratify Nurserymen's Exchange Ad Hoc Committee creation and  
appointments: Directors McGraw and Woren, with Director Clark as the  
alternate.**
- 14. Ratify reactivation of Measure A Committee creation and appointments:  
Directors Pollard and Woren.**
- 15. Resolution Adopting Bylaw Establishing District Mailing Address**
- 16. Resolution Adopting Adopt Bylaw Authorizing Board President to Appoint  
Alternates to Attend CSDA Meetings**
- 17. Resolution Adopting Bylaw Adopt Bylaw Authorizing General Manager or  
District Administrator to Sign Certain Documents for the District.11 12.  
, with Director Clark as the alternate**

**DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

- 9138. Sewer Authority Mid-Coastside: July 26August 23, 2004.**
- 1049. Report on other seminars, conferences, or committee meetings.**

**INFORMATION CALENDAR**

20115. General Manager's Report.  
12621. Administrator's Report.  
137.22 Engineer's Report, JuneJune 2004.  
14823. Attorney's Report.

**FUTURE AGENDA ITEMS**

**ADJOURN REGULAR SECIAL MEETING**

At the conclusion of the JulyAugust 159, 2004 Meeting:

Last Ordinance adopted: No. 1576.

Last Resolution adopted: No. 2004-0102.

*This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. To request a disability-related modification or accommodation, please call (650) 726-7093. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*